



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>Krishna Menon Memorial Government Women's College</b>
• Name of the Head of the institution	<b>Santhosh C P</b>
• Designation	<b>Associate Professor</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>0497-2746175</b>
• Mobile no	<b>9188900209</b>
• Registered e-mail	<b>kmmgwckannur@gmail.com</b>
• Alternate e-mail	<b>kmmgwc@rediffmail.com</b>
• Address	<b>Krishna Menon Memorial Government Womens College, P.O. Pallikkunnu</b>
• City/Town	<b>Kannur</b>
• State/UT	<b>Kerala</b>
• Pin Code	<b>670004</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Government</b>
• Type of Institution	<b>Women</b>
• Location	<b>Semi-Urban</b>

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Kannur
• Name of the IQAC Coordinator	Dr Nisha Nambiar
• Phone No.	0497-2746175
• Alternate phone No.	9495989634
• Mobile	9495989634
• IQAC e-mail address	kmmgwcqiqac2022@gmail.com
• Alternate Email address	kmmgwckannur@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://kmmgwc.ac.in/aqar/KMMGWC-AQAR-2021-22.pdf">https://kmmgwc.ac.in/aqar/KMMGWC-AQAR-2021-22.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://kmmgwc.ac.in/aqar/1.1.2_Academic_Calendar_2022-23.pdf">https://kmmgwc.ac.in/aqar/1.1.2_Academic_Calendar_2022-23.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.45	2005	20/05/2005	12/05/2011
Cycle 2	A	3.03	2014	03/05/2014	02/05/2019
Cycle 3	A	3.07	2022	14/06/2022	13/06/2027

**6.Date of Establishment of IQAC**

01/06/2005

**7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
KMM Government Women's College	Assistance from DCE for Conduct of Sports	Plan Fund	2022-23	275000
KMM	Development	Plan Fund	2022-23	305900

Government Women's College	of Lab and Library			
KMM Government Women's College	Information and Communication Technology & Modernisation	Plan Fund	2022-23	157000
KMM Government Women's College	Student Support Welfare & Outreach Programme	Plan Fund	2022-23	260257
KMM Government Women's College	Infrastructure upgradation & Development	Plan Fund	2022-23	189850
KMM Government Women's College	Quality Enhancement & Accreditation	Plan Fund	2022-23	144725
KMM Government Women's College	Introduction of Autonomy and Related Developmental Activities in selected well established colleges (Matching Grant 2022-23)	CDC	2022-23	627600

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>

<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>*The IQAC monitored the curriculum planning and infrastructure of the college through a well-documented process which involves the strategic plan, university academic calendar, academic calendar of the college, academic plans departments, hand book, virtual learning system, department advisory committee, result analysis, online student feedback system, etc. *Moodle LMS training for faculty and classes for enhancing computer skills for non-teaching staff of the college. *To enhance the academic profile of the college, proposals were submitted for PG courses and new generation UG programmes. *To foster academic excellence and research of the departments, research centre proposals were submitted. * Promoting the Best Practices in the college.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Curriculum Review, Faculty preparation and Student orientation.	The IQAC was successful in ensuring that all courses align with program objectives. Orientation programmes and other informative sessions were conducted to acquaint students with campus life and other resources available.	
Tutorial system for students	This was highly beneficial as	

weak in academics.	the faculty could identify the learning disabilities/weak areas and tailor their classes accordingly for their group.
Upkeep of 'Green Campus' - new ventures	Activities of the Nature club ,Forestry Club and the Earn While you Learn Programme helped the student community to participate actively in the conservation of the vegetation and in the construction of a vegetable garden.
In the household budget, a substantial portion is allocated for clothing. Keeping this in mind students were to be imparted new life skills.	Skills of tailoring/ stitching were imparted through classes conducted in the institution which has helped students in mending clothes and even designing new ones. Two students have taken up part-time jobs in tailoring work near their homes.
It was decided to organise a programme 'Know your Student' for the first UG to identify the background of the students	A faculty was entrusted a group of six students. The programme was to an extent successful as many students discussed their lives and background . The faculty could identify the challenges facing the students and take action to facilitate their growth.
To increase facilities for industrial linkage and collaboration.	Though efforts were taken on this front, this had a limited outcome.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Council	13/12/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
Yes	19/01/2023

**15. Multidisciplinary / interdisciplinary**

In the College, students are given access to several multidisciplinary/ interdisciplinary and generic elective courses from which they can pick any course of her choice and requirement. Multidisciplinary panel discussion presents views from scholars in different field and can leave some merging of the information to the participants. The college has immense potential in multidisciplinary/ interdisciplinary approaches in education since many languages like English, Malayalam, Sanskrit and Arabic and disciplines like Economics, History, Chemistry, Mathematics, Physics, Political Science, Journalism etc. are offered here.

**16. Academic bank of credits (ABC):**

As a student-centric initiative, the Academic Bank of Credits (ABC) offers a learning-friendly approach that can ensure a multi-disciplinary holistic education. The college has been motivating its student community to join for such credit programmes from foreign universities. The possibilities embedded in Coursera have already been communicated to the students. Kannur University is yet to start discussions with other national/ foreign universities. It is aimed at creating a national level facility to provide flexibility of curriculum frame work and interdisciplinary or multidisciplinary academic mobility of students across higher education institutions with appropriate credit transfer mechanisms to earn a degree or diploma. It is an online virtual space provided to students to deposit and accumulate the credits they earn during their programmes.

**17. Skill development:**

The College has skill development avenues like Additional Skill Acquisition Programme (ASAP) and Young Innovators Programme (YIP). The students can join any of these initiatives of their requirement during their tenure. ASAP provides them means of earning while learning, and in YIP, mentorship is key process where candidates receive much support and guidance from their assigned mentors. Capacity building skills such as soft skills, communication skills, IT skills and were fostered through

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,**

**using online course)**

Integrating Hindi, Sanskrit, and Arabic into the curriculum helps preserve the cultural heritage and equips students with linguistic skills, cultural understanding, and potential career opportunities that span across national and international boundaries. Embracing regional languages in education fosters inclusivity and empowers individuals from various linguistic backgrounds. Learning in one's mother tongue fosters better comprehension, critical thinking, and overall cognitive development.. The Malayalam department organised various programmes in a week long celebration " Bharna Bhasha- Mathrubhasha" emphasising the need of promotion of the mother tongue, Malayalam. This was done through interaction with a prominent writer(Dr.Jissa Jose), Vayalar memorial talks by eminent personalities( Dr. Purshothaman T.V..and Dr. Padmanabhan Kavumbhai), poem composing, essay and quiz competitions and a semi-classical dance performance.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

In the college, different levels of outcome based education are designed like programme outcomes (PO), programme specific outcomes (PSO), and course outcomes (CO) that help us to gain feedback on students' progress. These learning assessments include informal, non- graded strategies such as classroom assessment techniques and formal assessment of students' success in achieving course objectives and learning outcomes. Learning outcomes are discussed within the context of programme assessment and components of any class with a view to sharpen the focus on student learning. The outcomes to be realised by the students are communicated to them in advance to ensure that POs, PCOs and COs are attained by the students. The curriculum is properly implemented and at the end of the semester, continuous evaluation is made in a time- bound and comprehensive way. The active participation of the learner is ensured in the transaction of the curriculum by involving them in tasks like quizzes, seminars, debates, poster presentations and field trips to present their understanding about the topic.ut the topic.

**20.Distance education/online education:**

The college has its YouTube channel, a G-Suite account, LMS platform (MOODLE), several official and class Telegram and WhatsApp groups for online teaching and learning. as well as interacting with its stakeholders and obtaining feedback. All faculty have been widely availing these online amenities. The blended mode of instruction has been found highly effective. Online classes by experts/faculty from other colleges have been handled via platforms like Google Meet,

Webex Meet, Zoom Meeting, Live Board, Edmodo and the like. This evolution has led to the emergence of innovative teaching methods, adaptive learning systems, and interactive learning environments, enhancing the overall quality of online education.

## Extended Profile

### 1. Programme

1.1	12
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Number of courses offered by the institution across all programs during the year	
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	1004
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Number of students during the year	
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	178
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3	334
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Number of outgoing/ final year students during the year	
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File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	47
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Number of full time teachers during the year	
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File Description	Documents
Data Template	<a href="#">View File</a>
3.2	47
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	9,22,689
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	196
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Krishna Menon Memorial Govt. Women's College offers various graduate and post graduate programmes under the Outcome Based Education (OBE) and Choice Based Credit Semester System(CBCSS). The college is affiliated to Kannur University and adheres to the general curricular framework and academic calendar prescribed by the university. As part of offering new generation courses, the college has been offering an M.Sc course in Chemistry with specialisation in Drug Chemistry. The PG Department of English has been recognized as a Research Centre.

The IQAC serves as a monitoring and documenting mechanism that ensures the timely and qualitative delivery of the curriculum. Under the aegis of the IQAC, workshops and seminars are conducted wherein eminent scholars share their views and experience. The college has a

well-functioning library with over 48,000 books along with journals. The teachers adopt blended learning strategies incorporating Learning Management System (MOODLE), YouTube lectures, films etc.

Based on the feedback obtained, the limitations of the curriculum and the problems in its implementation are duly informed to the University through the concerned BoS and Academic Council members of the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the university's academic calendar for curriculum delivery and Continuous Evaluation (CE) processes. This calendar outlines essential dates, including semester start and end dates, internal and external examination schedules, and tentative dates for practical exams, viva-voce, and theory exams.

To ensure smooth curriculum execution, teachers follow university guidelines and the calendar's schedules to create effective teaching plans. Regular class and model tests are conducted to assess and prepare students for their university exams.

The college strictly adheres to the working period indicated in the academic calendar, aligning with university and UGC guidelines. The academic diary records the entire teaching and learning process, while the teacher's diary logs classes, syllabus coverage and mentoring hours, complementing the academic calendar.

Additionally, the calendar includes extra-curricular activities like social events, cultural programmes, and awareness programmes. The National Service Scheme (NSS) participates in social and pro-environmental activities.

The college council monitors academic activities, scheduling extra lectures if needed to complete the syllabus before university exams. Regular review meetings ensure the calendar's timely implementation and allow for necessary adjustments to both curricular and

**extracurricular activities on campus.**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**12**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

195

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college curriculum is designed to foster a comprehensive understanding of crucial societal issues and values, integrating gender awareness, environmental consciousness, and ethical principles into students' education.

To promote gender awareness, the curriculum incorporates courses like Readings on Gender and Readings on Kerala, emphasizing gender issues within the cultural and social context of Kerala. Additionally, courses like Gender and Society in India and Gender Economics delve deeper into the concept of gender as a social construct, striving to advance gender justice.

Recognizing the imperative need for environmental protection and sustainable development, the curriculum includes diverse courses

such as Readings on Life and Nature, Paristithi-Dalit-Lingapadavi, Environmental Economics, Environmental Studies, and Environmental History. These courses equip students with the knowledge to conserve, and actively participate in environmental management and disaster mitigation arising from planetary changes.

Moreover, the curriculum places a strong emphasis on human values and ethics, offering courses such as Readings on Democracy and Secularism, Readings on Philosophy of Knowledge, and History of Human Rights. These courses engage students in profound discussions on sovereignty, socialism, secularism, and democracy within the Indian context. The readings in these courses highlight the crucial connection between higher education and constitutional directives.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

334

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://kmmgwc.ac.in/aqar/1.4.1%20Feedback%20Action%20Taken%20Report.pdf">https://kmmgwc.ac.in/aqar/1.4.1%20Feedback%20Action%20Taken%20Report.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://kmmgwc.ac.in/aqar/1.4.2_Feedback_process_of_the_Institution.pdf">https://kmmgwc.ac.in/aqar/1.4.2_Feedback_process_of_the_Institution.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

383

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

245

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college implements tailored strategies to address the diverse learning needs of both advanced and slow learners. Through meticulous assessment of strengths and weaknesses, the institution ensures comprehensive student development.

Identifying learners' capabilities begins during admissions, enabling departments to gauge individual aptitudes. Ongoing evaluation via internal and external assessments, seminar participation, and engagement in curricular and co-curricular activities continually assess students' progress.

For advanced learners, initiatives of the Career guidance and Placement Cell in the college offers mentorship and motivation sessions. Their prospects for betterment are also obtained through the field visits to esteemed educational institutions. They receive guidance for competitive exams, participate in seminars, and access coaching for civil service exams. Programs like the Additional Skill

Acquisition Programme and Young Innovators Programme further enrich their skill sets.

Conversely, measures for slow learners include the Remedial teaching, providing mentorship and additional classes to bolster academic performance. Peer learning, bridge courses, and counseling services aim to narrow the learning gap. through the Tutorial system weake students are provided additional classes and their progress is monitored. The 'Know Your Student" programme for First degree students has enabled faculty to understand the background of the students which has to an extent facilitated in giving them support in academics. Comprehensive question banks and model papers aid both groups in their academic pursuits, fostering a conducive learning environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1004	47

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college places a strong emphasis on a student-centered approach to education, aiming to provide a dynamic and engaging learning experience. A key element of this approach is the integration of project work into all undergraduate and postgraduate programmes. In addition, students are required to undertake seminars and specific assignments as part of their internal evaluation which helps foster the application of problem-solving techniques and the development of innovative skills.



Several additional initiatives enhance the overall educational experience:

- An orientation programme welcomes first-year UG and PG students, easing their transition into academic life and campus culture.
- Students and research scholars receive support to participate in seminars and conferences, encouraging their involvement in academic discourse.
- Regular visits by subject experts and eminent personalities stimulate productive discussions between students and faculty.
- Well-equipped laboratories in science departments facilitate hands-on experimental learning.
- Students are encouraged to participate in outreach programs, such as Talent Nurture initiatives.
- The use of ICT-enabled teaching, including smart classrooms and various digital platforms like Moodle, YouTube, Google Classroom, WhatsApp, and Telegram, fosters participative learning.
- A dedicated full-time counselor, as part of the JEEVANI project, is available to support students facing learning difficulties and emotional stress.
- Annual field trips to special schools and old age homes instill a sense of social consciousness among students.

These holistic measures collectively contribute to an enriching and student-focused educational environment.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college prioritizes effective pedagogical approaches using Information and Communication Technologies (ICTs) to enhance teaching and learning outcomes. Faculty members, equipped with digital literacy, integrate ICT seamlessly into the curriculum. Recognizing the necessity for faculty training, the college's IQAC conducts hands-on workshops, ensuring instructors adeptly use ICT

tools in their teaching. The college embraces the "Let's Go Digital" initiative by the Kerala State Higher Education Council (KSHEC) and possesses a G-suite account accommodating 250 participants for online classes and content sharing.

Some of the ICTs used by the institution are the following:

- Institution's MOODLE cloud and YouTube channel
- Several WhatsApp groups at the department and institution level.
- Institutional and departmental Telegram groups.
- Edmodo, an educational network connecting learners with people and resources.
- PowerPoint Presentations created by the faculties and students.
- Online platforms like Google Meet, Webex and Zoom. Google Classroom
- Online interactive whiteboards like Live Board.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

270

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students of the college are continuously assessed through a well established and faultless method as per the directions by Kannur University. For undergraduate programmes, out of 50 marks in their written examination, 10 marks are given for internal assessment or continuous evaluation (CE) on a four-criteria base. They are students' attendance in classes (2.5 marks), assignment (2.5 marks), seminar presentation (2.5 marks) and test paper (2.5 marks). For postgraduate programmes, out of 100 marks 20 marks are allotted for internal assessment which comprises of attendance (5 marks), assignments (5 marks), seminar presentations (5 marks) and test papers (5 marks). The End Semester Examination is conducted at the end of each semester -April/May for even semesters and October/November for the odd semesters.

Apart from the university mode of internal assessment, each department follows several academically oriented methodologies to assess the students' academic competence and scholarly output.

They include:

- Peer assessment in which the task assessment is given to their classmates
- Unit tests after each module has been taught
- Seminar presentations/Viva-voce
- Summative or end semester departmental tests with the assistance of PTA: assessments to evaluate student learning, knowledge, proficiency, or success at the conclusion of an instructional period, like a unit, course, or programme.
- Individual/group discussions and deliberations

Internal assessment fosters continuous learning, providing feedback, identifying strengths, and pinpointing areas for improvement.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college's Grievance Redressal Cell aims to promptly resolve exam-related issues, fostering accountability and responsiveness among faculty and students. The three layers of grievance redressal are:

**At the Department level:** The students can approach concerned course teacher with their grievances. Further, they can approach the department grievance cell (DGC) comprising of the Head (chairperson), Course Teacher and senior teacher.

**At the College level:** The college level Grievance Redressal Committee (CGRC) consists of the Principal (Chairperson), Staff Advisor (Convenor), chairman and General Secretary of the college union, two senior teachers and two elected members to the staff council.

**At the University level:** The Grievance Redressal Committee under the chairmanship of Pro-Vice Chancellor, and Director, SDE as convenor with Convenors of Standing Committees of the Syndicate on Examinations, and Student Welfare, Controller of Examinations, Director of Student Services and University Union Chairperson as members consider the complaints/appeals from students with regard to internal and external evaluation. The research scholars can lodge their grievances directly to the Director, Directorate of Research, Kannur University.

**Procedure for Registering Complaint:** The complaints/anxieties lodged by the students are promptly attended to on the receipt of written grievances from the students. The cell formally reviews all cases and gives a report on the cases attended to and the number of pending cases which require direction and guidance from the higher authorities.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers a comprehensive range of 399 courses across undergraduate and postgraduate programs, supplemented by additional courses within each department's discipline. Aligned with Kannur University's guidelines, faculty members engage in curriculum restructuring workshops, meticulously defining program and course outcomes. Departmental coordinators, along with a CBCSS-OBE Coordinator, elucidate these outcomes to students at semester onset, and syllabi with outcomes are distributed and accessible on the college website.

The curriculum is crafted to instill awareness of environmental concerns, sustainable development, gender issues, and human values. Every course aims to impart foundational subject knowledge, foster analytical prowess, nurture research skills, and cultivate employability awareness. Graduate programs strive for holistic student development, emphasizing these attributes upon program completion.

General courses, including English and various languages, concentrate on enhancing communicative skills, intellectual depth, and appreciation for diverse literature. Undergraduate core courses target specialized field outcomes and research, while postgraduate core courses emphasize analytical and research proficiencies in specialized areas. Open/Generic courses encourage interdisciplinary exploration.

The college enjoys autonomy in designing add-on course outcomes, offering vocational training with prior communication to students. Overall, the curriculum aims to equip students with diverse skill sets and a comprehensive worldview for their future endeavours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has moved to Outcome Based Education (OBE) implemented by the Kannur University since 2019 for all the undergraduate programmes. The first batch of students have passed out completing the newly introduced OBE programmes. Hence, assessment of the programme specific outcome is yet to be arrived at. Meanwhile, the college has mechanisms to assess the programme outcome achieved by the students who had completed the programme under object based mode of education. It was done through periodic internal and external examinations, assignment writings, and seminar presentations.

Since 2019, the college embraced Outcome Based Education (OBE) mandated by Kannur University for undergrad programs. The inaugural batch under OBE has graduated, awaiting specific outcome evaluations. However, the college gauges the program outcomes for students educated through the previous model. Regular assessments via internal and external exams, assignments, and seminars determine these outcomes.

The university and college collaborate to assess course-specific outcomes for ongoing undergraduates in the OBE framework. Students receive detailed outcomes before each course, aligning lectures and activities accordingly. Assignments, presentations, quizzes, book reviews, and creative projects evaluate progress. Module completion prompts internal and external exams tailored to test attainment of these outcomes.

Postgraduate programs are pending OBE integration; preparations are underway. Existing programs continually assess course and program objectives to ensure student achievement.

The institution's faculty-designed add-on courses exhibit well-defined and mostly achieved outcomes. Evaluation shows students mastering their trained field, affirming the effectiveness of these additional programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://kmmgwc.ac.in/agar/1.4.2\\_Feedback\\_process\\_of\\_the\\_Institution.pdf](https://kmmgwc.ac.in/agar/1.4.2_Feedback_process_of_the_Institution.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>



**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college constantly maintains a cordial ecosystem to promote innovative thinking among its faculty and students. The available infrastructure and institutional setup have rationally been appropriated to this end. The IQAC encourages its entire faculty to engage in research leading towards innovative knowledge creation. In addition, they are encouraged to publish their findings in academic and popular journals of repute. The IQAC periodically conducts seminars and conferences by inviting original contributors in diverse fields of knowledge to sensitize the young faculty members of the college and the nearby colleges on the state of the art knowledge in various disciplines. The IQAC organized computer training programmes for the teaching and non-teaching staff

separately in 2022. The Malayalam department organized talks by eminent personalities. The Political Science department conducted a one day national seminar on democracy.

The annual multidisciplinary indexed and peer-reviewed research journal Convergia (ISSN 2322-0651) of the college was published. The faculty and research scholars of the college contribute their research findings in the journal along with reviewed articles by scholars from within the country and abroad.

The college has a Research Promotion Forum that strives to bridge the gap between learning and research-related activities. It holds its fortnightly meetings-Vyazhavattam to discuss field experiences, theoretical concerns and methodological issues. The English Research department conducted a series of lecture presentations by research scholars on prison narratives, resistance and culture and mythological narratives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

6

File Description	Documents
URL to the research page on HEI website	<a href="https://kmmgwc.ac.in/research.html">https://kmmgwc.ac.in/research.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The success of the two previous projects in 2018 & 2021 and the demand from the beneficiaries motivated the NSS to take up another project. Advertisements are made through local dailies in order to find the beneficiaries. A total of thirty seven beneficiaries were identified, sixteen artificial limbs, twenty calliper, one artificial hand were distributed. The prosthesis camp was inaugurated on 10th March 2023 by MP Dr V. Shivadasan. The total expense of this project was Rs 400000/-. The distribution was done on 3rd May 2023 in a function inaugurated by Minister Dr. R Bindu.

The celebration of Independence day by the students was with the inmates of Amala Bavan Old Age Home. An entire day was spent in singing, dancing, having food and sharing time with the inmates. The volunteers procured sanitary items worth 10000/- which was handed over to the home.

The NSS unit and Palliative care unit of Kottali Health Sub Centre conducted a 'Snehasangamam' of the families of cancer affected patients. 25 such families have participated in the programme on 24th September 2022. The District Panchayat president Smt. P P Divya inaugurated the function. The NSS Unit distributed onakkodi (new dress for the upcoming onam celebrations). World Palliative Day and World Mental Health day was celebrated by NSS unit jointly with Palliative care initiative in Kannur (PIK).

The college involved in various campaigns for spreading awareness in the society of the impending dangers of the excessive and indiscriminate use of plastic, e-waste, and drug use etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1232

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college's strategic location near National Highway 66 ensures convenient access for all stakeholders. The campus upholds sustainability through its lush green cover and ancient tree canopies.

Featuring 35 well-equipped classrooms, 24 cater to undergraduate programmes, six for postgraduate studies, and one for research scholars. Four additional classrooms are reserved for forthcoming courses. Among these, 13 have LCD projectors, 19 are equipped with interactive whiteboards, while eight large rooms offer lecterns with built-in amplifiers and other amenities.

Two seminar halls and an IQAC room, equipped with essential facilities including LCD projectors, complement the campus's infrastructure. The college has a burgeoning Central Library housing 48,276 books, 16 journals, 24 magazines, 6275 e-journals, e-books, and access to INFLIBNET-N-List.

Comprehensive laboratory facilities support the science students. The Chemistry department features laboratories aiding computer-aided drug design, equipped with essential instruments like UV-visible spectrophotometers. The Physics laboratory accommodates 40 students and is well-equipped for physics experiments.

Additionally, computer science labs and specialized facilities like ASAP and ORICE studio cater to diverse learning needs. The college has a Moodle LMS to facilitate blended learning for students.

The college prioritises student welfare by providing subsidised books and stationery through a cooperative store and affordable meals via the Kudumbasree-run canteen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students at the college showcase exceptional skill in cultural events and sports across various levels—university, state, national, and international. The institution boasts of accomplished singers, classical dancers, cine-artists, and internationally acclaimed sports achievers.

Facilities geared towards cultural activities include a 1000-seat

auditorium with sound and lighting systems, complemented by two seminar halls and an open-air stage for diverse performances. Student-led organizations like the College Students Union, Fine Arts Club, departmental associations, and specialized clubs organise a spectrum of literary and cultural events. The Parent-Teacher Association (PTA) financially supports student training endeavours.

For sports enthusiasts, the college offers an Indoor Stadium for basketball, volleyball, and badminton training, alongside a separate outdoor basketball court and volleyball court. A well-equipped gymnasium caters to both faculty and students, with provisions for differently-abled individuals.

The college's vast open ground facilitates football and other outdoor games, including archery training extended to students from neighbouring schools and colleges. It also functions as a venue for various University sports meets. The hostel accommodates and encourages students from distant places under sports quotas.

Regular yoga sessions utilize the indoor stadium and the courtyard. The Jeevani Center provides health services and counselling, in addition to meditation and stress management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmmgwc.ac.in/aqar/4.1.3%20Class%20Rooms.pdf">https://kmmgwc.ac.in/aqar/4.1.3%20Class%20Rooms.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>



#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1332732

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library has over 48000 printed books,16 journals and 24 magazines.Remote access to e-resources is provided through N-LIST of UGC INFLIBNET.The library subscribes leading newspapers and periodicals in Malayalam and English. A collection of Braille materials is maintained for the visually impaired students.

The library is fully automated using the Open Source Library Integrated System- Koha and the latest version of 20.10 is being used. Dewey Decimal Classification system is used to classify books. Anglo American Cataloguing Rules II is used for thepreparation of the library catalogue. Online Public Access Catalogue is available for search which facilitates members of the library to access information on the availability of books and due date,. Multiple node OPAC facility ensures productive time management. The links for freee-resource,Shodhganga,NDLTD, Kerala Sahitya Academy and other online learning platforms are listed in the website.

Previous question papers are available for reference purposes. A barcode is implemented for issue and return of books. The library is equipped with four computers including one server system, printer, photocopy machine and bar code printer. It has an e-resource corner with two computers to access online resources. It functions on all working days from 9.00 a.m. to 5p.m.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

85

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The campus has Wi-Fi facility with a 200 Mbps broadband connection. Six wireless access points are installed in various parts of the campus. Each wireless access point can connect upto 100 concurrent users.

Wired Internet facility is made available in the whole campus. All computers in the departments, class rooms, computer lab, office, library and hostel are connected through LAN using optical fibre connectivity among the blocks.

ICT enabled classrooms are equipped with networked desktop computer, smartboard, projector, lectern and UPS. All departments are provided with desktop computers with internet access and printer.

Computer laboratories are equipped with desktop computers with the latest configuration and software as per requirements of the curriculum. The college library is fully automated and students can access online resources. The college website is maintained and upgraded regularly.

An installation of the latest version of Moodle learning management system is currently being used as the college LMS. All students and teachers are enrolled in the LMS and the course materials are made available to students. Currently, there are more than 100 courses in college LMS.

The social media apps - WhatsApp and Telegram- provide an efficient one-to-one platform inconnecting the student and staff of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

196

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

280507

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has comprehensive physical, academic, and support facilities, adhering to government regulations for their maintenance and usage. It follows strict purchase procedures ensuring asset quality and often opts for Annual Maintenance Contracts for durable items.

State funds, both plan and non-plan, aid in maintaining infrastructure. During the financial year 2022-23 an amount of Rs 1325680/- was received as Plan Fund in the college. While the Plan Fund is for the maintenance of laboratories and library, the Non-Plan Fund caters to physical structures. These funds are managed by the PWD which is responsible for the construction, oversight and maintenance of physical facilities. Additionally, the college receives aid from various sources like the College Development Council (CDC), Parent-Teacher Association (PTA), and Personal Development account (PDA). These funds aid in repairs, maintenance, and even beautification.

Committees oversee maintenance, conduct regular inspections, and manage stock verification for libraries, electrical equipment, and other assets. Students and faculty contribute to campus upkeep through allocated cleaning hours and orientation programmes for new students.

Solid and e-waste management is efficiently handled, emphasizing clean and plastic-free spaces. The 'Haritha Keralam Mission' aids in waste management. Water supply is sustained by wells, and the college has an Eco-park and also a "Vidya Vanam" (Forest of Knowledge) maintained by the Forest Department of Kerala, which has rare species of plants.

Various committees ensure efficient asset utilisation, allocate spaces, manage library resources, supervise the cooperative store and canteen, and encourage community use of facilities like the auditorium and stadium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

259

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://kmmgwc.ac.in/aqar/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives.pdf">https://kmmgwc.ac.in/aqar/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

206

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

206

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

141

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

#### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Being a college exclusively for women, student participation in the

administration of the college has wider implications for women empowerment and gender neutrality. The elected Chairperson of the College union is a representative of the student community and participates in all the events organised at the college level. The Chairperson is a member of the IQAC, CDC, Discipline Committee, Grievance Redressal Cell, Anti-ragging Committee, Anti-narcotic Cell and RUSA. Crucial decisions taken regarding the functioning of the college are finalised and implemented only with the consultation of the College union.

To represent the student interests at the University level, two University Union Councillors are elected. The annual college magazine is published under the leadership of the Student Editor, an elected representative of the students. All the cultural events are co-ordinated by the elected Fine Arts Secretary and the sports events by the General Captain. Departmental activities are carried out by the Association secretaries.

Students are selected on the basis of prescribed norms to various committees like Hostel Committee, Canteen Committee, Co-operative Store Committee, Student Welfare Committee and Grievance Redressal Committee.

The two NSS Units of the College offer a wide platform for the students to participate in various activities. Secretaries of the NSS units take active leadership in co-ordinating extension and outreach activities. Students actively participate in various clubs organised in the College such as Nature Club, Science Club, Ethics Club, Entrapreneurship Development Club, etc. In addition, students play activeroles as volunteers in the seminars organised in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a vibrant alumni association with a widely diverse professional background including academicians, people's representatives, professionals, and government servants. It is a matter of great pride that students from the college have established themselves in various fields and have contributed to the society in befitting ways.

The college maintains a warm and affable relationship with the alumni. An annual Alumni Meet is organised at the College level and department level. The college has a registered alumni association which is named as 'K.M.M.G.W.C. Alumni Association'. Every year the office bearers are elected at the annual meeting and a year's programme is charted out. The alumni association of the college has many objectives of which following three are the most prominent:

1. To contribute to the development of the college through mobilising financial resources.
2. To work towards the welfare of alumni members by organising coaching and training for competitive examinations and skill enhancement initiatives.

3. To extend knowledge to the society and to sensitise the members on socially relevant issues via seminars, workshops and invited lectures.

The association has taken up following activities in 2022-23:

1. By planting various trees in the college herbal garden, the association celebrated world environment day with the support of former teachers.

2. A health care awareness class for students of the college was organised by the Alumnae association along with the NSS unit of the college as part of Yoga day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

The college endeavours to empower young women with a view to transform them into efficient leaders and responsible citizens. The institution strives to make its students strong and confident by imparting value education, adapting the curriculum to meet the requirements of the community, raising standards of teaching-learning and promoting innovation and critical thinking among the learners.

#### MISSION

The mission of the institution is to produce intellectually enlightened, emotionally balanced, morally upright and socially committed young women who will be the agents of social transformation.

The college aligns its vision and mission with higher education goals, guided by a structured governance system led by the principal and College Council.

Focused on nurturing young women into adept leaders and responsible citizens, the institution employs a leadership distribution strategy fostering collaboration among students, teachers, and staff. Numerous clubs and cells, spearheaded by teachers and student coordinators, encourage active student leadership.

The college moulds its curriculum to societal needs by adopting progressive pedagogy and educational technology. An Ethics Club cultivates values through diverse activities while the NSS, College Union, Nature Club, Women Cell, and Entrepreneur Club boost student confidence and self-esteem. NSS initiatives particularly emphasize character development, leadership, philanthropy, and gender equality awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college operates through a decentralized, participative management system, emphasizing delegation of authority and involvement of faculty, students, and non-teaching staff in decision-making. Major decisions undergo discussion in all-staff meetings, allowing members to express consent or dissent.

The apex body, College Council, advises the principal and comprises department heads, coordinators, and elected faculty members. Delegation of power to committees manages routine affairs, involving faculty, students, and non-teaching staff, whose recommendations require College Council agreement for implementation.

The College Development Council designs the institution's

development plan and allocates state and RUSA funds based on department proposals. Committees like Academic Monitoring, Discipline, Library Advisory, Anti-ragging, and Asset Maintenance focus on specific areas, ensuring comprehensive governance.

Department-level councils deliberate academic and co-curricular improvements. Elected student representatives coordinate cultural, sports events, and manage college amenities and infrastructure.

The Parent-Teacher Association contributes significantly to policy formulation and execution, with an elected executive committee deciding fund allocation in the annual general body meeting.

Effective communication relies on social media platforms like WhatsApp, Telegram, engaging teachers, students, and alumni. Alumni perspectives influence decisions impacting their interests, fostering a robust network of stakeholders for inclusive management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan documents have been prepared keeping in mind the short term, medium term and long- term development plans. The college adopts a bottom-up approach in its development plans. The strategic plan of the college for the period 2022-2027 covers the following broad areas;

1. Follow effective teaching-learning process
2. Develop physical infrastructure
3. Protect and maintain the 'Green and Clean Campus'
4. Cultivate leadership and participative management
5. Establish a continuous Internal Quality Assessment System
6. Ensure student development and participation
7. Ensure staff welfare and development
8. Create institution-industry interaction and partnership
9. Pruning student entrepreneurship skills
10. Encourage research and development activities

11. Foster alumni participation in outreach activities
12. Engagement in community services

The strategic plan of the college is based on an extensive survey of strengths, weaknesses, opportunities and challenges (SWOC) analysis of the college. Also, the plan was made conforming to the values that the college stands for. The broad goals were further presented as a set of commitments as listed below.

#### Educational Commitments

To offer an excellent academic experience to all students and ensure that they attain their life goals. to maintain and improvise the academic and co-curricular environment.

#### Research Commitments

To provide a conducive research environment.

#### Organisational Commitments

To support students in personal and professional development

To provide a platform for constant interaction with international scholars.

Apart from these, strategic plans include a master plan prepared with KIIFB assistance regarding land development plan, academic master plan, infrastructure plan, extension activities sub-plan, library development plan and sport development plan.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the Directorate of Collegiate Education,

with the Principal overseeing internal management, guided by the Director. In the Principal's absence, the Vice-Principal or a senior faculty member assumes responsibilities. Various bodies like the College Council, IQAC, and committees collaborate for seamless functioning.

Appointments follow Kerala Public Service Commission guidelines, complying with UGC norms. Benefits encompass GPF/GIS/SLI/Gratuity and diverse leave entitlements for faculty.

The College Council advises on academic and administrative matters, including heads of departments, elected teachers, librarian, and office superintendent. IQAC ensures ongoing enhancement per NAAC standards.

The Senior Superintendent leads office administration, serving stakeholders' academic interests. Statutory bodies like PTA and CDC maintain campus safety. CDC, chaired by the District Collector, shapes comprehensive development plans.

Multiple committees aid college operations: Planning, Examination, Academic Monitoring, Asset Maintenance, Research, Discipline, Anti-ragging, Sexual Harassment, Internal Complaints, Women's Cell, and various clubs. Two Grievance Redressal Cells cater to general and internal assessment-related grievances for staff and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://kmmgwc.ac.in/aqar/6.2.2%20Organogram.pdf">https://kmmgwc.ac.in/aqar/6.2.2%20Organogram.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Several welfare measures are available in the college for the teaching and non-teaching staff.

The Staff Club collects a fixed amount annually from the members of the staff and organises occasional tours and celebration of festivals, and helps the students and members in distress. In association with Jeevani, it organises regular mental health awareness programmes.

The college has a canteen, co-operative store, gymnasium, indoor stadium for catering to the physical well-being of the staff.

The college encourages teaching staff to participate in workshops, conferences, FDPs for their continuous development. The college provides equal opportunity/support to non-teaching staff to enroll for different training programmes organised by the Institute of Management in Governance.

The college always welcomes new ideas from the experienced faculty about lecture delivery, laboratory work, and seminars/workshops. Also, teachers are encouraged to attend orientation and refresher programmes as an effort to increase their competency.

In addition to the above, all staff members, being regular government employees enjoy all benefits and welfare schemes available for employees of the Government of Kerala. Schemes available include Pension, Provident Fund with loan facility, SLI, GIS, GPAIS, Housing Loan, Medical Reimbursement, Festival Allowance, Special Allowances for physically disabled employees and Leave

**Travel allowance.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The assessment of teaching-learning process and student satisfaction are carried out by collecting feedback from students. This is collected and analysed by the IQAC, based on which the Principal provides a confidential briefing to the concerned faculty. Self-appraisal is done by the faculty with respect to the teacher's performance in three categories.

The first is Teaching, Learning and Evaluation related activities and requires information regarding;

Lectures, seminars, tutorials, practical sessions, project, by faculty as allocated

Teaching duties performed in excess of defined norms

Preparation and imparting of knowledge as per the curriculum

Use of participatory and innovative teaching-learning methodologies.

The second category deals with Co-curricular, Extension and Professional Development related activities:

Student related co-curricular extension and field-based activities

Contribution to institution through participation in academic and administrative committees

Professional development activities.

The third category deals with Research and Development and includes;

Publications in research journal/Sponsored projects

Research guidance

The PBAS helps identify the potential area of the faculty. Every year external subject experts conduct department-level academic audits. These assessments use feedback forms, self-assessment, departmental reports, and student performance as the basis for academic reports. The Academic Monitoring Committee and IQAC consolidates these reports and the Principal then offers constructive suggestions.

The head of the administrative section reports the efficiency, economy and time bound completion of tasks by non-teaching staff to the Principal. With the introduction of Digital Document Filing System (DDFS), the appraisal of works done by the office staff has become transparent and efficient.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a DCE-owned institution, the college primarily relies on the Government of Kerala for financial and administrative backing. Supplementary support streams from UGC, RUSA, PTA, and Alumni contributions, managed by clerical staff overseeing major funds. The Head Accountant ensures precise financial management, lauded by external audit teams for impeccable practices.

Both internal and external audits are regularly conducted. The Audit Committee conducts internal audits, while three entities—Office of the Accountant General, independent Chartered Accountants, and Directorate of Collegiate Education—perform external audits.

DCE conducts routine audits, deploying specialized officers to scrutinize various funds and documents, including plan funds, RUSA funds, bills, library records, scholarships, and more. The Office of the Accountant General primarily scrutinizes state government non-plan funds and related aspects.

External Chartered Accountants oversee stakeholder funds like PTA and Alumni contributions, validating expenditure and bills from central government grants. Audits undergo stakeholder scrutiny for accountability, with reports routinely submitted to funding agencies like RUSA and UGC.

An internal audit committee comprising department members regularly assesses fund usage and suggests improvements. This committee also conducts annual asset stock audits for each department. Their findings are presented to the College Council, guiding further enhancements in accounting practices, emphasizing responsible utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.79415

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is in the government sector and a major part of the financial resources are received in the form of plan and non-plan assistance from the government of Kerala. Other sources included the RUSA, PTA, CDC, and Alumni. The Directorate of Collegiate Education allocates various plan and non-plan funds upon the approval of the proposals submitted by the institution. Funds are disbursed for purposes like faculty development programmes, infrastructure, field trips and study tours, construction and maintenance. A total of Rs. 13,25680 was sanctioned as plan fund assistance during 2022-23.

The CDCfund is collected from the students and remitted to the government. on its receipt, the government contributes a matching grant and restores the fund to the college. A total of Rs. 6,27600 has been spent on infrastructure.

The college welcomes voluntary contribution from students as PTA fund at the time of admission. The fund thus collected is used for developmental and maintenance activities of the college. PTA spent a total of Rs.5,79,415 during 2022-23 for the overall development and

maintenance in the college.

The College Council is the authority for sanctioning government funds which is made only on the basis of prior submission of the proposals by the departments and library. The CDC fund is passed by the CDC chaired by the District Collector. The executive committee of the PTA decides on the PTA fund allocation for various purposes. The internal and external audit mechanism of the college ensures efficient utilisation of the financial resources available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has initiated several practices for inspiring the stakeholders to undertake strategies to deliver quality higher education. The first is the willing acceptance of the faculty and students to move to ICT enabled education. In 2021, the college has been provided with LMS server and space by the DCE since all faculty of the college have completed MOODLE training. This year IQAC organised a two week online moodle traqining programme for the faculty of the college-Moodle LMS Essential Training for Teachers(04-7-2022 to 17-7-2022) and Empower Your Computer skills(03-08-2022 & 04-08-2022) for the non teaching staff of the college

Another important project of the IQAC is the conservation of the rich biodiversity in the campus. The constant move to green the campus and conserve the bio-diversity park and Vidyavanam has been widely received. The college has made an agreement with a trust to collect electronic and degradable wastes and an effective solid waste management . The campus has been declared a 'Green Campus' and has been recognized as the model campus to propagate the idea among other colleges and educational institutions of the neighbourhood.

The Haritha Keralam Mission of the State government provides all technical support for the IQAC initiatives. The Nature club, Forestry club and EWYL programme also assists the IQAC in this venture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC implements methods for periodical review and documentation of incremental improvement in the quality of teaching-learning. The IQAC ensures the proper functioning of the Academic Monitoring Committee which actively engages and monitors the preparation of the timetable, organization of industry and employability linked special lectures, conduct of model examinations, and provides special assistance to the students of differently abled and those have learning disabilities. The IQAC prepares a master time table and all the departments adhere to it. The teachers submit their teacher's diary to IQAC as and when required and the process helps for a constant monitoring of syllabus coverage.

The postgraduate departments of the college are instructed to conduct special lectures of experts from various industries and firms to improve the employability of the students and motivate them to establish start-ups.

The faculty of of the college are instructed to submit their Self-Appraisal Reports every year which is meant for considering their placements and promotions self-reflexive of their academic performance, including teaching-learning and research activities.

In addition, to the periodic internal academic auditing done by the IQAC, all the teaching departments of the college are asked to undergo an annual external academic audit. The external academic audit report done at the Department of Physics and Economics during the last academic year had suggested that it should be uplifted as a research department. The IQAC seriously considered the matter and the department is provided with documentation support to apply to Kannur University in this regard.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://kmmgwc.ac.in/aqar/ANNUAL%20REPORT%202022-23.pdf">https://kmmgwc.ac.in/aqar/ANNUAL%20REPORT%202022-23.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college upholds the values of gender equity. It has incorporated themes and issues related to gender sensitivity and equity within the curricula and the same is imparted through common courses and complimentary courses of both UG and PG programmes. They include 'Readings on Gender', "Alternative Economics", "Heterodox Economics", "Gender and Society in India", and "Gender in Indian History" and Gender theory and Womens Writing.

The college provides a conducive environment for students on gender equity through a set of well-sequenced programmes. The Women Cell in association with Kannur Thaluk Legal Service Committee conducted a session on the legal problems faced by women in the society and the protection laws. Sessions on Zero Menstrual Waste, Breast Cancer as well as a Gender Awareness Campaign and Skill Development Training in collaboration with the KSWDC was conducted. Women's Fest marked a week-long celebration with talks, performances and competitions. On International Women's day 2023, the college in association with Kannur Town Janamaitri Police Station organised a Self Defence Training programme.

The college has a counselling centre-Jeevani Centre, for the well being of students. The centre also conducts orientation classes, group counselling, mental health day celebrations, and invited talks on special themes. The faculty of the college are encouraged to attend FDP programmes on gender studies and also engage in research related to gender issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Towards zero waste generation is the slogan adopted by the college. To ensure that the campus is litter-free, the college associates with the Superintendent-Gate Initiative programme of the Central Prison, Kannur. The inmates and officials of the Central Prison along with students and teachers of the college conduct an annual cleaning drive. As part of the Kerala Haritha Mission and Kudumbasree initiatives of the Govt. of Kerala periodical visits are made to the college to collect solid waste. A well-maintained incinerator and six sanitary-napkin incinerator units are installed at different points in the campus

The college has installed multiple facilities to process degradable wastes. There are two biogas plants- one is connected to the canteen kitchen and the other with the kitchen of the womens' hostel. The college has installed pipe-composting units to decompose degradable wastes to be used as manure.

The college collaborates with Chalode Plastic Recycling Unit, Kannur to collect plastic and other recyclable wastes. The college encourages its departments to buy devices of multiple functions to scale down the accumulation of e-waste.

Being a green campus, the possibility of lodgment of liquid waste is very limited. In case of any possibility, the college had a proper drainage system to manage liquid wastes connected with the Kannur Municipal Corporation. Each washroom is linked with a three-chambered septic tank-system. Solvents from the chemistry laboratories are distilled and reused. The drainage from the lab is connected to a closed pit filled with pebbles, charcoal and lime.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore** B. Any 3 of the above

**well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### **7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>

### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is a most preferred institution in north Malabar by students from religious minorities like Muslims and Christians and socio-economic minorities like Scheduled tribals. The college insists and ensures that the value of egalitarianism is upheld within the campus. The students attend the college in uniform and

the same is supplied either free or on subsidized rate from the college cooperative store. The preference for the uniform and students' compliance to it distances the possibility of expressing any kind of hierarchy within the campus.

Of the total number of students, 35 per cent belongs to religious minority groups. Every year festivals like Christmas, Ramadan, and Onam are celebrated with the total participation of the students. These occasions are converted as moments to share the idea of religious harmony and equality. Adding flavour to these occasions, there are student-teacher organized communal feasts as well. To reduce the drop- out rate among the religious minority groups, they are awarded scholarships and other remedial means.

Nearly 15 per cent of the students belong to the socio-economical and culturally disadvantaged scheduled caste and scheduled tribe sections. The college is preferred by students belonging to scheduled tribes from far places like Wayanad and Kasaragod. Preference is given to them for hostel accommodation and college ensures their scholarships too.

The Equal Opportunity Cell and the Minority Cell helps to keep the college inclusive. The Department of Sanskrit and the Department of Arabic stand for promoting interests of the linguistic minorities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has displayed the Preamble of the Constitution of India at the entrance of the main block of the college to inculcate the constitutional values.

The Department of English offers a common course to all undergraduate students on the constitutional rights of Indian citizens titled "Discoursing Diversities: Reading on Democracy and Secularism". This is an anthology meant to alert the students on the Constitution of India and the concept of democracy and secularism. This book opens with Dr. B.R. Ambedkar's historical speech regarding

the constitution. The Political science department is offering a complementary course on "Dynamics of Indian Political System" for undergraduate students, where the key focus is on the provisions of Indian Constitutions. It discusses the preamble, rights, duties and responsibilities of Indian citizens. The college observes the Constitution Day on 26 November.

The college has a Human Rights Club established in 2019 and thereafter talks, essay writing and quiz competitions were regularly conducted on Human Rights and Fundamental rights. A One-day national seminar on "Democracy in India: Issues and Challenges" sponsored by the Institute of Parliamentary Affairs, Government of Kerala was organised on 28 Nov.2022. The Key-Note address was delivered by Dr Arun Kumar K Assistant Professor, Political Science, University of Kerala and journalist. The core argument of his talk was to make an analysis of the concept of constitutional morality.

A theme that often appears in the annual Krishna Menon Memorial Lecture is on the values enshrined in the constitution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In compliance with the diverse socio- economic-cultural backgrounds of the students , various festive occasions and commemorative days are conducted in the college every year. Onam, the festival of Kerala is celebrated by students of different classes making flower carpets. Messages of sharing and caring are subtly incorporated in the celebrations, with students bringing different food items for 'Onasadya' from their homes and having lunch together. Ramzan and Christmas celebrations are also conducted which helps in fostering a sense of solidarity in the campus.

Independence Day and the Republic Day celebrations are celebrated with zeal and enthusiasm, with several cultural events showcased by the students apart from the flag-hoisting .Talks are delivered, foregrounding the ideals of our independence struggle and the formation of the republic, which incorporates patriotism and nationalism in our students. This also helps in upholding the ideals of unity in diversity and the multicultural ethos, and plurality of our rich heritage. Gandhi Jayanti is also commemorated in the campus with talks, and competitions, Apart from these, the students and staff also take part in cleanliness drive.

The Krishna Menon Memorial Lecture Series, held in the month of October, is a hallmark of the college. The lecture for the year was delivered by Prof. V. Karthikeyan Nair, former Director, Kerala Bhasha Institute.

Apart from these, the college celebrates days of importance like Women's Day, World Environment Day, International Yoga Day, Human Rights Day and the Constitution Day, World Mental Health Day and Hiroshima and Nagasaki day.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE -1

**Title: Care for the Social/Other Objectives:**

**Objectives:** To intimate the importance of the value of caring for the social/other .

**The Context:**

Realisation of care for the other has forced the academic community of the college to chart a few programmes to practically learn the value of caring for the other.

**The Practice:**

- 1.Limbs for Life -Phase III
2. Free Noon meal scheme and Uniform scheme
- 3.Little Acts of Caring
- 3.Care for the Green

**Success**

All the programmes were highly appreciated by the general public.

**Problems Encountered and Resources Required**

The student community took active leadership for mobilising funds through gift coupons and the teaching community also made their donations.

## BEST PRACTICE 2

**Title:** Crossing the Barriers

**Objectives:** To enable the students to reflect upon the gender bias and the need for empowerment.

**The Context:** The institution considers its efforts are required to generate critical attitudes against gender inequality and designs long-term plans.

**The Practice:** Sessions on Zero Menstrual Waste, Breast Cancer as well as a Gender Awareness Campaign and Skill Development Training were conducted. A Self Defence training programme was organized. Other life skill development sessions were also held.

### Success

A few of our alumnae are now willingly engaged in works which were remained under male terrain. A few of them run independent business concerns as well.

### Problems Encountered and Resources Required

With the active initiation on the part of Entrepreneurship Development Club and Women's Cell, the programmes are functioning in the college.

File Description	Documents
Best practices in the Institutional website	<a href="https://kmmgwc.ac.in/Best-Practice.html">https://kmmgwc.ac.in/Best-Practice.html</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college boasts of a rich and illustrious green campus which is unique among other institutions of higher education in Malabar region. It maintains an eco-park which hosts quite a number of

wildlife, medicinal plants, creepers, traditional trees like mango trees, jackfruit trees, and coconut palms.. The site is spread across an area of 15 acres which performs as the lungs of the city of Kannur. The college upholds the slogan 'Clean Campus Green Campus' which has been widely applauded especially by the Election Commission of Kerala.

The college has been conducting various programmes to keep the campus clean and green. The formation of Green Army is with the intention of maintaining the greenery of the campus, selecting two green volunteers from each class under the guidance of a faculty. Students are trained to separate plastic waste for recycling. Diversification of the forest and creating a butterfly garden are a couple of envisioned initiatives of the Green Army.

The college collaborates with Haritha Mission to integrate the components of waste management, organic farming and water resources management. Weekly cleaning programmes are conducted by the NSS units. The activities of Nature Club Forestry Club and Tourism Club are coordinated in keeping the campus clean and green. The EWYL programme which was begun this year has motivated students to maintain a vegetable garden. VidhyaVanam is yet another venture of the institute in collaboration with the Department of Forestry, Kerala.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Krishna Menon Memorial Govt. Women's College offers various graduate and post graduate programmes under the Outcome Based Education (OBE) and Choice Based Credit Semester System(CBCSS). The college is affiliated to Kannur University and adheres to the general curricular framework and academic calendar prescribed by the university. As part of offering new generation courses, the college has been offering an M.Sc course in Chemistry with specialisation in Drug Chemistry. The PG Department of English has been recognized as a Research Centre.

The IQAC serves as a monitoring and documenting mechanism that ensures the timely and qualitative delivery of the curriculum. Under the aegis of the IQAC, workshops and seminars are conducted wherein eminent scholars share their views and experience. The college has a well-functioning library with over 48,000 books along with journals. The teachers adopt blended learning strategies incorporating Learning Management System (MOODLE), YouTube lectures, films etc.

Based on the feedback obtained, the limitations of the curriculum and the problems in its implementation are duly informed to the University through the concerned BoS and Academic Council members of the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the university's academic calendar for curriculum delivery and Continuous Evaluation (CE) processes. This calendar outlines essential dates, including semester start and end dates, internal and external examination schedules, and

tentative dates for practical exams, viva-voce, and theory exams.

To ensure smooth curriculum execution, teachers follow university guidelines and the calendar's schedules to create effective teaching plans. Regular class and model tests are conducted to assess and prepare students for their university exams.

The college strictly adheres to the working period indicated in the academic calendar, aligning with university and UGC guidelines. The academic diary records the entire teaching and learning process, while the teacher's diary logs classes, syllabus coverage and mentoring hours, complementing the academic calendar.

Additionally, the calendar includes extra-curricular activities like social events, cultural programmes, and awareness programmes. The National Service Scheme (NSS) participates in social and pro-environmental activities.

The college council monitors academic activities, scheduling extra lectures if needed to complete the syllabus before university exams. Regular review meetings ensure the calendar's timely implementation and allow for necessary adjustments to both curricular and extracurricular activities on campus.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

195

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college curriculum is designed to foster a comprehensive understanding of crucial societal issues and values, integrating gender awareness, environmental consciousness, and ethical principles into students' education.

To promote gender awareness, the curriculum incorporates courses like Readings on Gender and Readings on Kerala, emphasizing gender issues within the cultural and social context of Kerala. Additionally, courses like Gender and Society in India and Gender Economics delve deeper into the concept of gender as a social construct, striving to advance gender justice.

Recognizing the imperative need for environmental protection and sustainable development, the curriculum includes diverse courses such as Readings on Life and Nature, Paristithi-Dalit-Lingapadavi, Environmental Economics, Environmental Studies, and Environmental History. These courses equip students with the knowledge to conserve, and actively participate in environmental management and disaster mitigation arising from planetary changes.

Moreover, the curriculum places a strong emphasis on human values and ethics, offering courses such as Readings on Democracy and Secularism, Readings on Philosophy of Knowledge, and History of Human Rights. These courses engage students in profound discussions on sovereignty, socialism, secularism, and democracy within the Indian context. The readings in these courses highlight the crucial connection between higher education and constitutional directives.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

334

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above



<b>from the following stakeholders Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	<a href="https://kmmgwc.ac.in/aqar/1.4.1%20Feedback%20Action%20Taken%20Report.pdf">https://kmmgwc.ac.in/aqar/1.4.1%20Feedback%20Action%20Taken%20Report.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://kmmgwc.ac.in/aqar/1.4.2 Feedback process of the Institution.pdf">https://kmmgwc.ac.in/aqar/1.4.2 Feedback process of the Institution.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>383</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	

245	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The college implements tailored strategies to address the diverse learning needs of both advanced and slow learners. Through meticulous assessment of strengths and weaknesses, the institution ensures comprehensive student development.</p> <p>Identifying learners' capabilities begins during admissions, enabling departments to gauge individual aptitudes. Ongoing evaluation via internal and external assessments, seminar participation, and engagement in curricular and co-curricular activities continually assess students' progress.</p> <p>For advanced learners, initiatives of the Career guidance and Placement Cell in the college offers mentorship and motivation sessions. Their prospects for betterment are also obtained through the field visits to esteemed educational institutions. They receive guidance for competitive exams, participate in seminars, and access coaching for civil service exams. Programs like the Additional Skill Acquisition Programme and Young Innovators Programme further enrich their skill sets.</p> <p>Conversely, measures for slow learners include the Remedial teaching, providing mentorship and additional classes to bolster academic performance. Peer learning, bridge courses, and counseling services aim to narrow the learning gap. through the Tutorial system weak students are provided additional classes and their progress is monitored. The 'Know Your Student' programme for First degree students has enabled faculty to understand the background of the students which has to an extent facilitated in giving them support in academics. Comprehensive question banks and model papers aid both groups in their academic pursuits, fostering a conducive learning environment.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1004	47

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college places a strong emphasis on a student-centered approach to education, aiming to provide a dynamic and engaging learning experience. A key element of this approach is the integration of project work into all undergraduate and postgraduate programmes. In addition, students are required to undertake seminars and specific assignments as part of their internal evaluation which helps foster the application of problem-solving techniques and the development of innovative skills.

Several additional initiatives enhance the overall educational experience:

- An orientation programme welcomes first-year UG and PG students, easing their transition into academic life and campus culture.
- Students and research scholars receive support to participate in seminars and conferences, encouraging their involvement in academic discourse.
- Regular visits by subject experts and eminent personalities stimulate productive discussions between students and faculty.
- Well-equipped laboratories in science departments facilitate hands-on experimental learning.
- Students are encouraged to participate in outreach programs, such as Talent Nurture initiatives.

- The use of ICT-enabled teaching, including smart classrooms and various digital platforms like Moodle, YouTube, Google Classroom, WhatsApp, and Telegram, fosters participative learning.
- A dedicated full-time counselor, as part of the JEEVANI project, is available to support students facing learning difficulties and emotional stress.
- Annual field trips to special schools and old age homes instill a sense of social consciousness among students.

These holistic measures collectively contribute to an enriching and student-focused educational environment.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college prioritizes effective pedagogical approaches using Information and Communication Technologies (ICTs) to enhance teaching and learning outcomes. Faculty members, equipped with digital literacy, integrate ICT seamlessly into the curriculum. Recognizing the necessity for faculty training, the college's IQAC conducts hands-on workshops, ensuring instructors adeptly use ICT tools in their teaching. The college embraces the "Let's Go Digital" initiative by the Kerala State Higher Education Council (KSHEC) and possesses a G-suite account accommodating 250 participants for online classes and content sharing.

Some of the ICTs used by the institution are the following:

- Institution's MOODLE cloud and YouTube channel
- Several WhatsApp groups at the department and institution level.
- Institutional and departmental Telegram groups.
- Edmodo, an educational network connecting learners with people and resources.
- PowerPoint Presentations created by the faculties and students.

- Online platforms like Google Meet, Webex and Zoom. Google Classroom
- Online interactive whiteboards like Live Board.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

270

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students of the college are continuously assessed through a well established and faultless method as per the directions by Kannur University. For undergraduate programmes, out of 50 marks in their written examination, 10 marks are given for internal assessment or continuous evaluation (CE) on a four-criteria base. They are students' attendance in classes (2.5 marks), assignment (2.5 marks), seminar presentation (2.5 marks) and test paper (2.5 marks). For postgraduate programmes, out of 100 marks 20 marks are allotted for internal assessment which comprises of attendance (5 marks), assignments (5 marks), seminar

presentations (5 marks) and test papers (5 marks). The End Semester Examination is conducted at the end of each semester -April/May for even semesters and October/ November for the odd semesters.

Apart from the university mode of internal assessment, each department follows several academically oriented methodologies to assess the students' academic competence and scholarly output.

They include:

- Peer assessment in which the task assessment is given to their classmates
- Unit tests after each module has been taught
- Seminar presentations/Viva-voce
- Summative or end semester departmental tests with the assistance of PTA: assessments to evaluate student learning, knowledge, proficiency, or success at the conclusion of an instructional period, like a unit, course, or programme.
- Individual/group discussions and deliberations

Internal assessment fosters continuous learning, providing feedback, identifying strengths, and pinpointing areas for improvement.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college's Grievance Redressal Cell aims to promptly resolve exam-related issues, fostering accountability and responsiveness among faculty and students. The three layers of grievance redressal are:

At the Department level: The students can approach concerned course teacher with their grievances. Further, they can approach the department grievance cell (DGC) comprising of the Head (chairperson), Course Teacher and senior teacher.

At the College level: The college level Grievance Redressal Committee (CGRC) consists of the Principal (Chairperson), Staff Advisor (Convenor), chairman and General Secretary of the college union, two senior teachers and two elected members to the staff council.

At the University level: The Grievance Redressal Committee under the chairmanship of Pro-Vice Chancellor, and Director, SDE as convenor with Convenors of Standing Committees of the Syndicate on Examinations, and Student Welfare, Controller of Examinations, Director of Student Services and University Union Chairperson as members consider the complaints/appeals from students with regard to internal and external evaluation. The research scholars can lodge their grievances directly to the Director, Directorate of Research, Kannur University.

Procedure for Registering Complaint: The complaints/anxieties lodged by the students are promptly attended to on the receipt of written grievances from the students. The cell formally reviews all cases and gives a report on the cases attended to and the number of pending cases which require direction and guidance from the higher authorities.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers a comprehensive range of 399 courses across undergraduate and postgraduate programs, supplemented by additional courses within each department's discipline. Aligned with Kannur University's guidelines, faculty members engage in curriculum restructuring workshops, meticulously defining program and course outcomes. Departmental coordinators, along with a CBCSS-OBE Coordinator, elucidate these outcomes to students at semester onset, and syllabi with outcomes are distributed and accessible on the college website.



The curriculum is crafted to instill awareness of environmental concerns, sustainable development, gender issues, and human values. Every course aims to impart foundational subject knowledge, foster analytical prowess, nurture research skills, and cultivate employability awareness. Graduate programs strive for holistic student development, emphasizing these attributes upon program completion.

General courses, including English and various languages, concentrate on enhancing communicative skills, intellectual depth, and appreciation for diverse literature. Undergraduate core courses target specialized field outcomes and research, while postgraduate core courses emphasize analytical and research proficiencies in specialized areas. Open/Generic courses encourage interdisciplinary exploration.

The college enjoys autonomy in designing add-on course outcomes, offering vocational training with prior communication to students. Overall, the curriculum aims to equip students with diverse skill sets and a comprehensive worldview for their future endeavours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has moved to Outcome Based Education (OBE) implemented by the Kannur University since 2019 for all the undergraduate programmes. The first batch of students have passed out completing the newly introduced OBE programmes. Hence, assessment of the programme specific outcome is yet to be arrived at. Meanwhile, the college has mechanisms to assess the programme outcome achieved by the students who had completed the programme under object based mode of education. It was done through periodic internal and external examinations, assignment writings, and seminar presentations.

Since 2019, the college embraced Outcome Based Education (OBE) mandated by Kannur University for undergrad programs. The inaugural batch under OBE has graduated, awaiting specific outcome evaluations. However, the college gauges the program outcomes for students educated through the previous model. Regular assessments via internal and external exams, assignments, and seminars determine these outcomes.

The university and college collaborate to assess course-specific outcomes for ongoing undergraduates in the OBE framework. Students receive detailed outcomes before each course, aligning lectures and activities accordingly. Assignments, presentations, quizzes, book reviews, and creative projects evaluate progress. Module completion prompts internal and external exams tailored to test attainment of these outcomes.

Postgraduate programs are pending OBE integration; preparations are underway. Existing programs continually assess course and program objectives to ensure student achievement.

The institution's faculty-designed add-on courses exhibit well-defined and mostly achieved outcomes. Evaluation shows students mastering their trained field, affirming the effectiveness of these additional programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://kmmgwc.ac.in/aqar/1.4.2 Feedback process of the Institution.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college constantly maintains a cordial ecosystem to promote innovative thinking among its faculty and students. The available infrastructure and institutional setup have rationally been appropriated to this end. The IQAC encourages its entire faculty to engage in research leading towards innovative knowledge creation. In addition, they are encouraged to publish their findings in academic and popular journals of repute. The IQAC periodically conducts seminars and conferences by inviting original contributors in diverse fields of knowledge to sensitize the young faculty members of the college and the nearby colleges on the state of the art knowledge in various disciplines. The IQAC organized computer training programmes for the teaching and non-teaching staff separately in 2022. The Malayalam department organized talks by eminent personalities. The Political Science department conducted a one day national seminar on democracy.

The annual multidisciplinary indexed and peer-reviewed research

journal *Convergia* (ISSN 2322-0651) of the college was published. The faculty and research scholars of the college contribute their research findings in the journal along with reviewed articles by scholars from within the country and abroad.

The college has a Research Promotion Forum that strives to bridge the gap between learning and research-related activities. It holds its fortnightly meetings-Vyazhavattam to discuss field experiences, theoretical concerns and methodological issues. The English Research department conducted a series of lecture presentations by research scholars on prison narratives, resistance and culture and mythological narratives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	<a href="https://kmmgwc.ac.in/research.html">https://kmmgwc.ac.in/research.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The success of the two previous projects in 2018 & 2021 and the demand from the beneficiaries motivated the NSS to take up

another project. Advertisements are made through local dailies in order to find the beneficiaries. A total of thirty seven beneficiaries were identified, sixteen artificial limbs, twenty calliper, one artificial hand were distributed. The prosthesis camp was inaugurated on 10th March 2023 by MP Dr V. Shivadasan. The total expense of this project was Rs 400000/-. The distribution was done on 3rd May 2023 in a function inaugurated by Minister Dr. R Bindu.

The celebration of Independence day by the students was with the inmates of Amala Bavan Old Age Home. An entire day was spent in singing , dancing, having food and sharing time with the inmates. The volunteers procured sanitary items worth 10000/- which was handed over to the home.

The NSS unit and Palliative care unit of Kottali Health Sub Centre conducted a 'Snehasangamam' of the families of cancer affected patients. 25 such families have participated in the programme on 24th September 2022. The District Panchayat president Smt.P P Divya inaugurated the function. The NSS Unit distributed onakkodi (new dress for the upcoming onam celebrations). World Palliative Day and World Mental Health day was celebrated by NSS unit jointly with Palliative care initiative in Kannur (PIK).

The college involved in various campaigns for spreading awareness in the society of the impending dangers of the excessive and indiscriminate use of plastic, e-waste, and drug use etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1232

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>



<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
1	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college's strategic location near National Highway 66 ensures convenient access for all stakeholders. The campus upholds sustainability through its lush green cover and ancient tree	

canopies.

Featuring 35 well-equipped classrooms, 24 cater to undergraduate programmes, six for postgraduate studies, and one for research scholars. Four additional classrooms are reserved for forthcoming courses. Among these, 13 have LCD projectors, 19 are equipped with interactive whiteboards, while eight large rooms offer lecterns with built-in amplifiers and other amenities.

Two seminar halls and an IQAC room, equipped with essential facilities including LCD projectors, complement the campus's infrastructure. The college has a burgeoning Central Library housing 48,276 books, 16 journals, 24 magazines, 6275 e-journals, e-books, and access to INFLIBNET-N-List.

Comprehensive laboratory facilities support the science students. The Chemistry department features laboratories aiding computer-aided drug design, equipped with essential instruments like UV-visible spectrophotometers. The Physics laboratory accommodates 40 students and is well-equipped for physics experiments.

Additionally, computer science labs and specialized facilities like ASAP and ORICE studio cater to diverse learning needs. The college has a Moodle LMS to facilitate blended learning for students.

The college prioritises student welfare by providing subsidised books and stationery through a cooperative store and affordable meals via the Kudumbasree-run canteen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students at the college showcase exceptional skill in cultural events and sports across various levels—university, state, national, and international. The institution boasts of

accomplished singers, classical dancers, cine-artists, and internationally acclaimed sports achievers.

Facilities geared towards cultural activities include a 1000-seat auditorium with sound and lighting systems, complemented by two seminar halls and an open-air stage for diverse performances. Student-led organizations like the College Students Union, Fine Arts Club, departmental associations, and specialized clubs organise a spectrum of literary and cultural events. The Parent-Teacher Association (PTA) financially supports student training endeavours.

For sports enthusiasts, the college offers an Indoor Stadium for basketball, volleyball, and badminton training, alongside a separate outdoor basketball court and volleyball court. A well-equipped gymnasium caters to both faculty and students, with provisions for differently-abled individuals.

The college's vast open ground facilitates football and other outdoor games, including archery training extended to students from neighbouring schools and colleges. It also functions as a venue for various University sports meets. The hostel accommodates and encourages students from distant places under sports quotas.

Regular yoga sessions utilize the indoor stadium and the courtyard. The Jeevani Center provides health services and counselling, in addition to meditation and stress management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kmmgwc.ac.in/aqar/4.1.3%20Class%20Rooms.pdf">https://kmmgwc.ac.in/aqar/4.1.3%20Class%20Rooms.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1332732

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library has over 48000 printed books,16 journals and 24 magazines.Remote access to e-resources is provided through N-LIST of UGC INFLIBNET.The library subscribes leading newspapers and periodicals in Malayalam and English. A collection of Braille materials is maintained for the visually impaired students.

The library is fully automated using the Open Source Library Integrated System- Koha and the latest version of 20.10 is being used. Dewey Decimal Classification system is used to classify books. Anglo American Cataloguing Rules II is used for thepreparation of the library catalogue. Online Public Access Catalogue is available for search which facilitates members of the library to access information on the availability of books

and due date,. Multiple node OPAC facility ensures productive time management. The links for freee-resource,Shodhganga,NDLTD, Kerala Sahitya Academy and other online learning platforms are listed in the website.

Previous question papers are available for reference purposes. A barcode is implemented for issue and return of books. The library is equipped with four computers including one server system, printer, photocopy machine and bar code printer. It has an e-resource corner with two computers to access online resources. It functions on all working days from 9.00 a.m. to 5p.m.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The campus has Wi-Fi facility with a 200 Mbps broadband connection. Six wireless access points are installed in various parts of the campus. Each wireless access point can connect upto 100 concurrent users.

Wired Internet facility is made available in the whole campus. All computers in the departments, class rooms, computer lab, office, library and hostel are connected through LAN using optical fibre connectivity among the blocks.

ICT enabled classrooms are equipped with networked desktop computer, smartboard, projector, lectern and UPS. All departments are provided with desktop computers with internet access and printer.

Computer laboratories are equipped with desktop computers with the latest configuration and software as per requirements of the curriculum. The college library is fully automated and students can access online resources. The college website is maintained and upgraded regularly.

An installation of the latest version of Moodle learning management system is currently being used as the college LMS. All students and teachers are enrolled in the LMS and the course materials are made available to students. Currently, there are more than 100 courses in college LMS.

The social media apps - WhatsApp and Telegram- provide an efficient one-to-one platform inconnecting the student and staff of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

196

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

280507

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has comprehensive physical, academic, and support facilities, adhering to government regulations for their maintenance and usage. It follows strict purchase procedures ensuring asset quality and often opts for Annual Maintenance Contracts for durable items.

State funds, both plan and non-plan, aid in maintaining infrastructure. During the financial year 2022-23 an amount of Rs 1325680/- was received as Plan Fund in the college. While the Plan Fund is for the maintenance of laboratories and library, the Non-Plan Fund caters to physical structures. These funds are managed by the PWD which is responsible for the construction, oversight and maintenance of physical facilities. Additionally, the college receives aid from various sources like the College Development Council (CDC), Parent-Teacher Association (PTA), and Personal Development account (PDA). These funds aid in repairs, maintenance, and even beautification.

Committees oversee maintenance, conduct regular inspections, and manage stock verification for libraries, electrical equipment, and other assets. Students and faculty contribute to campus upkeep through allocated cleaning hours and orientation programmes for new students.

Solid and e-waste management is efficiently handled, emphasizing clean and plastic-free spaces. The 'Haritha Keralam Mission' aids in waste management. Water supply is sustained by wells, and the college has an Eco-park and also a "Vidya Vanam" (Forest of



Knowledge) maintained by the Forest Department of Kerala, which has rare species of plants.

Various committees ensure efficient asset utilisation, allocate spaces, manage library resources, supervise the cooperative store and canteen, and encourage community use of facilities like the auditorium and stadium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

259

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://kmmgwc.ac.in/aqar/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives.pdf">https://kmmgwc.ac.in/aqar/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**206**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**206**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
File Description	Documents
<p>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</p>	<p><a href="#">View File</a></p>
<p>Upload any additional information</p>	<p><a href="#">View File</a></p>
<p>Details of student grievances including sexual harassment and ragging cases</p>	<p><a href="#">View File</a></p>
<p><b>5.2 - Student Progression</b></p>	
<p><b>5.2.1 - Number of placement of outgoing students during the year</b></p>	
<p><b>5.2.1.1 - Number of outgoing students placed during the year</b></p>	
<p><b>3</b></p>	
File Description	Documents
<p>Self-attested list of students placed</p>	<p><a href="#">View File</a></p>
<p>Upload any additional information</p>	<p><a href="#">View File</a></p>
<p>Details of student placement during the year (Data Template)</p>	<p><a href="#">View File</a></p>
<p><b>5.2.2 - Number of students progressing to higher education during the year</b></p>	
<p><b>5.2.2.1 - Number of outgoing student progression to higher education</b></p>	
<p><b>141</b></p>	

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

5

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

34

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Being a college exclusively for women, student participation in the administration of the college has wider implications for women empowerment and gender neutrality. The elected Chairperson of the College union is a representative of the student community and participates in all the events organised at the college level. The Chairperson is a member of the IQAC, CDC, Discipline Committee, Grievance Redressal Cell, Anti-ragging Committee, Anti-narcotic Cell and RUSA. Crucial decisions taken regarding the functioning of the college are finalised and implemented only with the consultation of the College union.

To represent the student interests at the University level, two University Union Councillors are elected. The annual college magazine is published under the leadership of the Student Editor, an elected representative of the students. All the cultural events are co-ordinated by the elected Fine Arts Secretary and the sports events by the General Captain. Departmental activities are carried out by the Association secretaries.

Students are selected on the basis of prescribed norms to various committees like Hostel Committee, Canteen Committee, Co-operative Store Committee, Student Welfare Committee and Grievance Redressal Committee.

The two NSS Units of the College offer a wide platform for the students to participate in various activities. Secretaries of the NSS units take active leadership in co-ordinating extension and outreach activities. Students actively participate in various

clubs organised in the College such as Nature Club, Science Club, Ethics Club, Entrapreneurship Development Club, etc. In addition, students play activeroles as volunteers in the seminars organised in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a vibrant alumni association with a widely diverse professional background including academicians, people's representatives, professionals, and government servants. It is a

matter of great pride that students from the college have established themselves in various fields and have contributed to the society in befitting ways.

The college maintains a warm and affable relationship with the alumni. An annual Alumni Meet is organised at the College level and department level. The college has a registered alumni association which is named as 'K.M.M.G.W.C. Alumni Association'. Every year the office bearers are elected at the annual meeting and a year's programme is charted out. The alumni association of the college has many objectives of which following three are the most prominent:

1. To contribute to the development of the college through mobilising financial resources.
2. To work towards the welfare of alumni members by organising coaching and training for competitive examinations and skill enhancement initiatives.
3. To extend knowledge to the society and to sensitise the members on socially relevant issues via seminars, workshops and invited lectures.

The association has taken up following activities in 2022-23:

1. By planting various trees in the college herbal garden, the association celebrated world environment day with the support of former teachers.
2. A health care awareness class for students of the college was organised by the Alumnae association along with the NSS unit of the college as part of Yoga day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

The college endeavours to empower young women with a view to transform them into efficient leaders and responsible citizens. The institution strives to make its students strong and confident by imparting value education, adapting the curriculum to meet the requirements of the community, raising standards of teaching-learning and promoting innovation and critical thinking among the learners.

#### MISSION

The mission of the institution is to produce intellectually enlightened, emotionally balanced, morally upright and socially committed young women who will be the agents of social transformation.

The college aligns its vision and mission with higher education goals, guided by a structured governance system led by the principal and College Council.

Focused on nurturing young women into adept leaders and responsible citizens, the institution employs a leadership distribution strategy fostering collaboration among students, teachers, and staff. Numerous clubs and cells, spearheaded by teachers and student coordinators, encourage active student leadership.

The college moulds its curriculum to societal needs by adopting progressive pedagogy and educational technology. An Ethics Club cultivates values through diverse activities while the NSS, College Union, Nature Club, Women Cell, and Entrepreneur Club boost student confidence and self-esteem. NSS initiatives particularly emphasize character development, leadership, philanthropy, and gender equality awareness.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college operates through a decentralized, participative management system, emphasizing delegation of authority and involvement of faculty, students, and non-teaching staff in decision-making. Major decisions undergo discussion in all-staff meetings, allowing members to express consent or dissent.

The apex body, College Council, advises the principal and comprises department heads, coordinators, and elected faculty members. Delegation of power to committees manages routine affairs, involving faculty, students, and non-teaching staff, whose recommendations require College Council agreement for implementation.

The College Development Council designs the institution's development plan and allocates state and RUSA funds based on department proposals. Committees like Academic Monitoring, Discipline, Library Advisory, Anti-ragging, and Asset Maintenance focus on specific areas, ensuring comprehensive governance.

Department-level councils deliberate academic and co-curricular improvements. Elected student representatives coordinate cultural, sports events, and manage college amenities and infrastructure.

The Parent-Teacher Association contributes significantly to policy formulation and execution, with an elected executive committee deciding fund allocation in the annual general body meeting.

Effective communication relies on social media platforms like WhatsApp, Telegram, engaging teachers, students, and alumni. Alumni perspectives influence decisions impacting their interests, fostering a robust network of stakeholders for inclusive management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan documents have been prepared keeping in mind the short term, medium term and long- term development plans. The college adopts a bottom-up approach in its development plans. The strategic plan of the college for the period 2022-2027 covers the following broad areas;

1. Follow effective teaching-learning process
2. Develop physical infrastructure
3. Protect and maintain the 'Green and Clean Campus'
4. Cultivate leadership and participative management
5. Establish a continuous Internal Quality Assessment System
6. Ensure student development and participation
7. Ensure staff welfare and development
8. Create institution-industry interaction and partnership
9. Pruning student entrepreneurship skills
10. Encourage research and development activities
11. Foster alumni participation in outreach activities
12. Engagement in community services

The strategic plan of the college is based on an extensive survey of strengths, weaknesses, opportunities and challenges (SWOC) analysis of the college. Also, the plan was made conforming to the values that the college stands for. The broad goals were further presented as a set of commitments as listed below.

### Educational Commitments

To offer an excellent academic experience to all students and ensure that they attain their life goals. to maintain and improvise the academic and co-curricular environment.

### Research Commitments

To provide a conducive research environment.

## Organisational Commitments

To support students in personal and professional development

To provide a platform for constant interaction with international scholars.

Apart from these, strategic plans include a master plan prepared with KIIFB assistance regarding land development plan, academic master plan, infrastructure plan, extension activities sub-plan, library development plan and sport development plan.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the Directorate of Collegiate Education, with the Principal overseeing internal management, guided by the Director. In the Principal's absence, the Vice-Principal or a senior faculty member assumes responsibilities. Various bodies like the College Council, IQAC, and committees collaborate for seamless functioning.

Appointments follow Kerala Public Service Commission guidelines, complying with UGC norms. Benefits encompass GPF/GIS/SLI/Gratuity and diverse leave entitlements for faculty.

The College Council advises on academic and administrative matters, including heads of departments, elected teachers, librarian, and office superintendent. IQAC ensures ongoing enhancement per NAAC standards.

The Senior Superintendent leads office administration, serving stakeholders' academic interests. Statutory bodies like PTA and CDC maintain campus safety. CDC, chaired by the District Collector, shapes comprehensive development plans.

Multiple committees aid college operations: Planning, Examination, Academic Monitoring, Asset Maintenance, Research, Discipline, Anti-ragging, Sexual Harassment, Internal Complaints, Women's Cell, and various clubs. Two Grievance Redressal Cells cater to general and internal assessment-related grievances for staff and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://kmmgwc.ac.in/agar/6.2.2%20organogram.pdf">https://kmmgwc.ac.in/agar/6.2.2%20organogram.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Several welfare measures are available in the college for the teaching and non-teaching staff.

The Staff Club collects a fixed amount annually from the members of the staff and organises occasional tours and celebration of festivals, and helps the students and members in distress. In association with Jeevani, it organises regular mental health awareness programmes.

The college has a canteen, co-operative store, gymnasium, indoor stadium for catering to the physical well-being of the staff.

The college encourages teaching staff to participate in workshops, conferences, FDPs for their continuous development. The college provides equal opportunity/support to non-teaching staff to enroll for different training programmes organised by the Institute of Management in Governance.

The college always welcomes new ideas from the experienced faculty about lecture delivery, laboratory work, and seminars/workshops. Also, teachers are encouraged to attend orientation and refresher programmes as an effort to increase their competency.

In addition to the above, all staff members, being regular government employees enjoy all benefits and welfare schemes available for employees of the Government of Kerala. Schemes available include Pension, Provident Fund with loan facility, SLI, GIS, GPAIS, Housing Loan, Medical Reimbursement, Festival Allowance, Special Allowances for physically disabled employees and Leave Travel allowance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The assessment of teaching-learning process and student satisfaction are carried out by collecting feedback from students. This is collected and analysed by the IQAC, based on which the Principal provides a confidential briefing to the concerned faculty. Self-appraisal is done by the faculty with respect to the teacher's performance in three categories.

The first is Teaching, Learning and Evaluation related activities and requires information regarding;

Lectures, seminars, tutorials, practical sessions, project, by faculty as allocated

Teaching duties performed in excess of defined norms

Preparation and imparting of knowledge as per the curriculum

Use of participatory and innovative teaching-learning methodologies.

The second category deals with Co-curricular, Extension and Professional Development related activities:

Student related co-curricular extension and field-based activities

Contribution to institution through participation in academic and administrative committees

**Professional development activities.**

The third category deals with Research and Development and includes;

Publications in research journal/Sponsored projects

Research guidance

The PBAS helps identify the potential area of the faculty. Every year external subject experts conduct department-level academic audits. These assessments use feedback forms, self-assessment, departmental reports, and student performance as the basis for academic reports. The Academic Monitoring Committee and IQAC consolidates these reports and the Principal then offers constructive suggestions.

The head of the administrative section reports the efficiency, economy and time bound completion of tasks by non-teaching staff to the Principal. With the introduction of Digital Document Filing System (DDFS), the appraisal of works done by the office staff has become transparent and efficient.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a DCE-owned institution, the college primarily relies on the Government of Kerala for financial and administrative backing. Supplementary support streams from UGC, RUSA, PTA, and Alumni contributions, managed by clerical staff overseeing major funds. The Head Accountant ensures precise financial management, lauded by external audit teams for impeccable practices.

Both internal and external audits are regularly conducted. The Audit Committee conducts internal audits, while three entities- Office of the Accountant General, independent Chartered Accountants, and Directorate of Collegiate Education-perform



external audits.

DCE conducts routine audits, deploying specialized officers to scrutinize various funds and documents, including plan funds, RUSA funds, bills, library records, scholarships, and more. The Office of the Accountant General primarily scrutinizes state government non-plan funds and related aspects.

External Chartered Accountants oversee stakeholder funds like PTA and Alumni contributions, validating expenditure and bills from central government grants. Audits undergo stakeholder scrutiny for accountability, with reports routinely submitted to funding agencies like RUSA and UGC.

An internal audit committee comprising department members regularly assesses fund usage and suggests improvements. This committee also conducts annual asset stock audits for each department. Their findings are presented to the College Council, guiding further enhancements in accounting practices, emphasizing responsible utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**5.79415**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is in the government sector and a major part of the financial resources are received in the form of plan and non-plan assistance from the government of Kerala. Other sources included the RUSA, PTA, CDC, and Alumni. The Directorate of Collegiate Education allocates various plan and non-plan funds upon the approval of the proposals submitted by the institution. Funds are disbursed for purposes like faculty development programmes, infrastructure, field trips and study tours, construction and maintenance. A total of Rs. 13,25680 was sanctioned as plan fund assistance during 2022-23.

The CDC fund is collected from the students and remitted to the government. on its receipt, the government contributes a matching grant and restores the fund to the college. A total of Rs. 6,27600 has been spent on infrastructure.

The college welcomes voluntary contribution from students as PTA fund at the time of admission. The fund thus collected is used for developmental and maintenance activities of the college. PTA spent a total of Rs.5,79,415 during 2022-23 for the overall development and maintenance in the college.

The College Council is the authority for sanctioning government funds which is made only on the basis of prior submission of the proposals by the departments and library. The CDC fund is passed by the CDC chaired by the District Collector. The executive committee of the PTA decides on the PTA fund allocation for various purposes. The internal and external audit mechanism of the college ensures efficient utilisation of the financial resources available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

The IQAC of the college has initiated several practices for inspiring the stakeholders to undertake strategies to deliver quality higher education. The first is the willing acceptance of the faculty and students to move to ICT enabled education. In 2021, the college has been provided with LMS server and space by the DCE since all faculty of the college have completed MOODLE training. This year IQAC organised a two week online moodle traqining programme for the faculty of the college-Moodle LMS Essential Training for Teachers(04-7-2022 to 17-7-2022) and Empower Your Computer skills(03-08-2022 & 04-08-2022) for the non teaching staff of the college

Another important project of the IQAC is the conservation of the rich biodiversity in the campus. The constant move to green the campus and conserve the bio-diversity park and Vidyavanam has been widely received. The college has made an agreement with a trust to collect electronic and degradable wastes and an effective solid waste management . The campus has been declared a 'Green Campus' and has been recognized as the model campus to propagate the idea among other colleges and educational institutions of the neighbourhood. The Haritha Keralam Mission of the State government provides all technical support for the IQAC initiatives. The Nature club, Forestry club and EWYL programme also assists the IQAC in this venture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC implements methods for periodical review and documentation of incremental improvement in the quality of teaching-learning. The IQAC ensures the proper functioning of the Academic Monitoring Committee which actively engages and monitors the preparation of the timetable, organization of industry and employability linked special lectures, conduct of model examinations, and provides special assistance to the students of

differently abled and those have learning disabilities. The IQAC prepares a master time table and all the departments adhere to it. The teachers submit their teacher's diary to IQAC as and when required and the process helps for a constant monitoring of syllabus coverage.

The postgraduate departments of the college are instructed to conduct special lectures of experts from various industries and firms to improve the employability of the students and motivate them to establish start-ups.

The faculty of of the college are instructed to submit their Self-Appraisal Reports every year which is meant for considering their placements and promotions self-reflexive of their academic performance, including teaching-learning and research activities.

In addition, to the periodic internal academic auditing done by the IQAC, all the teaching departments of the college are asked to undergo an annual external academic audit. The external academic audit report done at the Department of Physics and Economics during the last academic year had suggested that it should be uplifted as a research department. The IQAC seriously considered the matter and the department is provided with documentation support to apply to Kannur University in this regard.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://kmmgwc.ac.in/agar/ANNUAL%20REPORT%202022-23.pdf">https://kmmgwc.ac.in/agar/ANNUAL%20REPORT%202022-23.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college upholds the values of gender equity. It has incorporated themes and issues related to gender sensitivity and equity within the curricula and the same is imparted through common courses and complimentary courses of both UG and PG programmes. They include 'Readings on Gender' , "Alternative Economics", "Heterodox Economics", "Gender and Society in India", and "Gender in Indian History" and Gender theory and Womens Writing.

The college provides a conducive environment for students on gender equity through a set of well-sequenced programmes. The Women Cell in association with Kannur Thaluk Legal Service Committee conducted a session on the legal problems faced by women in the society and the protection laws. Sessions on Zero Menstrual Waste, Breast Cancer as well as a Gender Awareness Campaign and Skill Development Training in collaboration with the KSWDC was conducted. Women's Fest marked a week-long celebration with talks, performances and competitions. On International Women's day 2023, the college in association with Kannur Town Janamaitri Police Station organised a Self Defence Training programme.

The college has a counselling centre-Jeevani Centre, for the well being of students. The centre also conducts orientation classes, group counselling, mental health day celebrations, and invited talks on special themes. The faculty of the college are encouraged to attend FDP programmes on gender studies and also

engage in research related to gender issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Towards zero waste generation is the slogan adopted by the college. To ensure that the campus is litter-free, the college associates with the Superintendent-Gate Initiative programme of the Central Prison, Kannur. The inmates and officials of the Central Prison along with students and teachers of the college conduct an annual cleaning drive. As part of the Kerala Haritha Mission and Kudumbasree initiatives of the Govt. of Kerala periodical visits are made to the college to collect solid waste. A well-maintained incinerator and six sanitary-napkin incinerator units are installed at different points in the campus

The college has installed multiple facilities to process degradable wastes. There are two biogas plants- one is connected

to the canteen kitchen and the other with the kitchen of the womens'hostel. The college has installed pipe-composting units to decompose degradable wastes to be used as manure.

The college collaborates with Chalode Plastic Recycling Unit, Kannur to collect plastic and other recyclable wastes. The college encourages its departments to buy devices of multiple functions to scale down the accumulation of e-waste.

Being a green campus, the possibility of lodgment of liquid waste is very limited. In case of any possibility, the college had a proper drainage system to manage liquid wastes connected with the Kannur Municipal Corporation. Each washroom is linked with a three- chambered septic tank-system. Solvents from the chemistry laboratories are distilled and reused. The drainage from the lab is connected to a closed pit filled with pebbles, charcoal and lime.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>	<b>A. Any 4 or all of the above</b>
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**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is a most preferred institution in north Malabar by students from religious minorities like Muslims and Christians and socio-economic minorities like Scheduled tribals. The college insists and ensures that the value of egalitarianism is upheld within the campus. The students attend the college in uniform and the same is supplied either free or on subsidized rate from the college cooperative store. The preference for the uniform and students' compliance to it distances the possibility of expressing any kind of hierarchy within the campus.

Of the total number of students, 35 per cent belongs to religious minority groups. Every year festivals like Christmas, Ramadan, and Onam are celebrated with the total participation of the students. These occasions are converted as moments to share the idea of religious harmony and equality. Adding flavour to these occasions, there are student-teacher organized communal feasts as well. To reduce the drop- out rate among the religious minority groups, they are awarded scholarships and other remedial means.

Nearly 15 per cent of the students belong to the socio-economical and culturally disadvantaged scheduled caste and scheduled tribe sections. The college is preferred by students belonging to scheduled tribes from far places like Wayanad and Kasaragod. Preference is given to them for hostel accommodation and college ensures their scholarships too.

The Equal Opportunity Cell and the Minority Cell helps to keep the college inclusive. The Department of Sanskrit and the Department of Arabic stand for promoting interests of the linguistic minorities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has displayed the Preamble of the Constitution of India at the entrance of the main block of the college to inculcate the constitutional values.

The Department of English offers a common course to all undergraduate students on the constitutional rights of Indian citizens titled "Discoursing Diversities: Reading on Democracy and Secularism". This is an anthology meant to alert the students on the Constitution of India and the concept of democracy and secularism. This book opens with Dr. B.R. Ambedkar's historical speech regarding the constitution. The Political science department is offering a complementary course on "Dynamics of Indian Political System" for undergraduate students, where the key focus is on the provisions of Indian Constitutions. It discusses the preamble, rights, duties and responsibilities of Indian citizens. The college observes the Constitution Day on 26 November.

The college has a Human Rights Club established in 2019 and thereafter talks, essay writing and quiz competitions were regularly conducted on Human Rights and Fundamental rights. A One-day national seminar on "Democracy in India: Issues and Challenges" sponsored by the Institute of Parliamentary Affairs, Government of Kerala was organised on 28 Nov.2022. The Key-Note address was delivered by Dr Arun Kumar K Assistant Professor, Political Science, University of Kerala and journalist. The core argument of his talk was to make an analysis of the concept of constitutional morality.

A theme that often appears in the annual Krishna Menon Memorial

**Lecture is on the values enshrined in the constitution**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**In compliance with the diverse socio- economic-cultural backgrounds of the students , various festive occasions and commemorative days are conducted in the college every year. Onam, the festival of Kerala is celebrated by students of different classes making flower carpets. Messages of sharing and caring are subtly incorporated in the celebrations, with students bringing different food items for 'Onasadya' from their homes and having**

lunch together. Ramzan and Christmas celebrations are also conducted which helps in fostering a sense of solidarity in the campus.

Independence Day and the Republic Day celebrations are celebrated with zeal and enthusiasm, with several cultural events showcased by the students apart from the flag-hoisting. Talks are delivered, foregrounding the ideals of our independence struggle and the formation of the republic, which incorporates patriotism and nationalism in our students. This also helps in upholding the ideals of unity in diversity and the multicultural ethos, and plurality of our rich heritage. Gandhi Jayanti is also commemorated in the campus with talks, and competitions, Apart from these, the students and staff also take part in cleanliness drive.

The Krishna Menon Memorial Lecture Series, held in the month of October, is a hallmark of the college. The lecture for the year was delivered by Prof. V. Karthikeyan Nair, former Director, Kerala Bhasha Institute.

Apart from these, the college celebrates days of importance like Women's Day, World Environment Day, International Yoga Day, Human Rights Day and the Constitution Day, World Mental Health Day and Hiroshima and Nagasaki day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE -1

**Title: Care for the Social/Other Objectives:**

**Objectives: To intimate the importance of the value of caring for**

the social/other .

#### The Context:

Realisation of care for the other has forced the academic community of the college to chart a few programmes to practically learn the value of caring for the other.

#### The Practice:

- 1.Limbs for Life -Phase III
2. Free Noon meal scheme and Uniform scheme
- 3.Little Acts of Caring
- 3.Care for the Green

#### Success

All the programmes were highly appreciated by the general public.

#### Problems Encountered and Resources Required

The student community took active leadership for mobilising funds through gift coupons and the teaching community also made their donations.

#### BEST PRACTICE 2

Title: Crossing the Barriers

Objectives: To enable the students to reflect upon the gender bias and the need for empowerment.

The Context: The institution considers its efforts are required to generate critical attitudes against gender inequality and designs long-term plans.

The Practice: Sessions on Zero Menstrual Waste, Breast Cancer as well as a Gender Awareness Campaign and Skill Development Training were conducted. A Self Defence training programme was organized. Other life skill development sessions were also held.

#### Success

A few of our alumnae are now willingly engaged in works which were remained under male terrain. A few of them run independent business concerns as well.

#### Problems Encountered and Resources Required

With the active initiation on the part of Entrepreneurship Development Club and Women's Cell, the programmes are functioning in the college.

File Description	Documents
Best practices in the Institutional website	<a href="https://kmmgwc.ac.in/Best-Practice.html">https://kmmgwc.ac.in/Best-Practice.html</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college boasts of a rich and illustrious green campus which is unique among other institutions of higher education in Malabar region. It maintains an eco-park which hosts quite a number of wildlife, medicinal plants, creepers, traditional trees like mango trees, jackfruit trees, and coconut palms.. The site is spread across an area of 15 acres which performs as the lungs of the city of Kannur. The college upholds the slogan 'Clean Campus Green Campus' which has been widely applauded especially by the Election Commission of Kerala.

The college has been conducting various programmes to keep the campus clean and green. The formation of Green Army is with the intention of maintaining the greenery of the campus, selecting two green volunteers from each class under the guidance of a faculty. Students are trained to separate plastic waste for recycling. Diversification of the forest and creating a butterfly garden are a couple of envisioned initiatives of the Green Army.

The college collaborates with Haritha Mission to integrate the components of waste management, organic farming and water resources management. Weekly cleaning programmes are conducted by

the NSS units. The activities of Nature Club Forestry Club and Tourism Club are coordinated in keeping the campus clean and green. The EWYL programme which was begun this year has motivated students to maintain a vegetable garden. VidhyaVanam is yet another venture of the institute in collaboration with the Department of Forestry, Kerala.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The college has envisioned a plan of action for the next academic year. They include the following:

1. To conduct seminars/ workshops/ lecture series/ training programmes.
2. To increase the number of endowments at the college level
3. To incorporate student exchange programmes.
4. To promote research activities, increase research funding and encourage more faculty to take up research guide ship
5. To conduct FDP programmes and motivate faculty to participate in other training programmes.
6. To motivate faculty to undertake doctoral and post-doctoral research
7. To make a concerted effort to increase the number of Post graduate courses and research departments in the college
8. To facilitate better student amenities.
9. To initiate community linkage activities/provide more facilities to the community using the infra structure of the college / exam related services.
10. To ensure complete automation of the College General library
11. To implement a gender neutral uniform for the students.

12. To foster and maintain the Green Campus initiative through collaborations with governmental and non-governmental agencies.